



Rural Capital of Food

Agenda

Meeting name	Meeting of the Recruitment Committee
Date	Wednesday, 7 March 2018
Start time	9.30 am
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH
Other information	This meeting is open to the public

Members of the Recruitment Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors J. Orson (Chair) L. Higgins (Vice-Chair)
P. Cumbers M. Glancy
E. Holmes J. Illingworth
A. Pearson

Substitutes M. Graham J. Wyatt

Quorum: 4 Councillors

Meeting enquiries	Carolyn Appleby
Direct Dial	
Email	cappleby@melton.gov.uk
Agenda despatched	Tuesday, 27 February 2018

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
	RECRUITMENT COMMITTEE TERMS OF REFERENCE 1. To oversee the recruitment process for the appointment of directors 2. To make offers of employment for the appointment of directors	
2.	MINUTES To confirm the minutes of the previous meeting 21 February 2018.	To Follow
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	1 - 2
4.	URGENT BUSINESS To consider any other items that the Chair considers urgent	
	EXCLUSION OF THE PUBLIC RECOMMENDED that the Public be excluded during consideration of the following items of business 5 and 6 in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information: Exempt Information) under paragraphs 1, 2 and 3.	
5.	DIRECTOR RECRUITMENT - DIRECTOR FOR GROWTH AND REGENERATION The Chief Executive to submit a report to members to consider, agree and then shortlist for the Director for Growth and Regeneration as provided by the consultant.	To Follow
6.	DIRECTOR RECRUITMENT - DIRECTOR FOR LEGAL AND DEMOCRATIC SERVICES The Chief Executive to submit a report to members to consider, agree and then shortlist for the Director for Legal and Democratic Services as provided by the consultant.	To Follow

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (i.e. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non-pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct

This page is intentionally left blank